

MAWR COMMUNITY COUNCIL

Minutes of the **Annual General Meeting** of Mawr Community Council held remotely via Zoom on Monday 11th May 2026 at 7:00pm.

Present:

Chair: Cllr Darren James (DJ)

Councillors: Cllr Angela Williams (AW); Cllr Linda Frame (LF); Cllr Gareth Richards (GR).

Absent: N/A

Apologies: Cllr Catherine Evans (CE);

In Attendance: Mr M Thomas (Clerk & RFO) K Linnington (Incoming Clerk/RFO)

Declarations of Interest: None

Questions from the public relating to items on this agenda (limited to 10 minutes)

No members of the public present.

FC/25-26/1.

To elect The Chairman of Council for the municipal year 2026/27

Cllr D James proposed himself.

Cllr L Frame proposed Cllr A Williams.

RESOLVED: Cllr D James was confirmed to be the Chairman following votes from Cllrs A Williams & G Richards.

FC/25-26/2.

To confirm The Chairman's Declaration of Office and acknowledgement.

As Mawr CC meets remotely, Cllr James confirmed that he would sign the document upon receipt and return it at his earliest convenience.

RESOLVED: Cllr James will sign and return the declaration of office at his earliest convenience.

FC/25-26/3.

To Elect The Vice-Chairman of Council for the municipal year 2026/27

Cllr D James proposed Cllr A Williams, seconded by Cllr Frame.

Cllr G Richards proposed Cllr L Frame.

RESOLVED: Cllr Williams is appointed as the Vice Chairman.

FC/25-26/4.

To confirm the Vice-Chairman's Declaration of Office and acknowledgement.

As Mawr CC meets remotely, Cllr Williams confirmed that she would sign the document upon receipt and return it at her earliest convenience

RESOLVED: Cllr Williams will sign and return the declaration of office at her earliest convenience.

FC/25-26/5.

To confirm the committee structure for the municipal year 2026/27 and confirm the following roles:

As Mawr CC only have 5 members, members agreed to continue conducting all business of the Council at the Full Council meetings, however, due to the nature of the Councils activities and responsibilities, the Council resolved to appoint the following chairs of 2 committees that won't meet separately but will conduct their respective business as Chairpersons by supporting the Clerk in Finance, employment & policy and also, Estates, Health & Safety.~

- Chair of Finance, Employment and Policy: Cllr Angela Williams unanimous vote
- Chair of Estates and Health & Safety: Cllr Linda Frame unanimous vote

FC/25-26/6.

To review the standing orders and financial regulations.

Members were presented with the current standing orders and financial regulations. Members had read and reviewed these and accepted their re adoption for the new municipal year.

RESOLVED: Standing Orders & Financial Regulations to be accepted, readopted and uploaded to the website

FC/25-26/7.

To review the Councils eligibility for the use of the general power of competence

The Council resolved that it does **NOT** meet the criteria to adopt the General Power of Competence.

FC/25-26/8.

Review the Council's and/or staff subscriptions to other bodies

The Council resolved acceptance of their membership of One Voice Wales. The current Clerk is leaving his post at the end of May so would not need his SLCC membership renewed.

FC/25-26/9.

To confirm arrangements for insurance cover in respect of all insurable risks

Members resolved that the insurance provider for the year would be Zurich Insurance. This covers the Council in terms of public liability and each hall respectively.

FC/25-26/10.

To determine the time of ordinary meetings of the Council up to and including the next annual meeting of the Council.

risks

Members resolved that each Full Council meeting will be scheduled for the 2nd Monday of each month at 7pm pending any quorum issues identified beforehand.

FC/25-26/11.

To review and accept the Remuneration Report 2026/27 and note Cllr payments for the previous financial year.

Members were presented with the IRP report 2026/27. Noting the increase in responsibilities for the 2 Chairs of Estates Health & Safety and Employment, Policy & Finance the members agreed to adopt a senior salary per Chairperson which, as per the report, will enable each respective Chair to each claim £500 for the municipal year 2026/27 in addition to the general IRP allowance of £156 payment and additional £52 for office/printing costs payment. As members had not the budget to facilitate the additional £500 payments, this would be added to the budget line from the general reserves. The Chairman, Cllr D James, wished to decline any senior of general payment.

RESOLVED: Members resolved to adopt a senior salary payment for the 2 chairs of the committees at £500.

It was also resolved to issue payments, upon receipt of the correct form, for Cllrs of the mandatory £156 annual payment and additional office/printing costs of £52/year as a flat rate for the previous municipal year (2025/26) and this current year going forward (2026/27).

FC/25-26/12.

Review of the Council's expenditure incurred under s.137 of the Local Government Act

Members were advised that £0 was expended under S.137.

FC/25-26/13.

To approve the list of regular payments for municipal year 2026/27.

Members were provided with the following list of regular payments for the municipal year 2026/27:

Apex Grounds Maintenance: Grounds maintenance Felindre, CCP, Garnswllt.	£2,700/month current agreement is 10 months per year.
Cloudy IT: Council IT infrastructure for staff and Cllrs	£130.91/month
Servicemaster: Cleaning services Felindre Welfare Hall	£364.68/month
Servicemaster: Cleaning services CCP Welfare Hall	£364.68/month
DCK Payroll: payroll for 5 members of staff	£88.62/month
Locum Service	£25/hr for 25 hours per week. Up to 37 hours allowed with Council approval if required.
BT: telephony and broadband for 3 welfare halls	£239.78/month
02: Council telephone sim only	£9.41/month
EON: Electricity for MUGA in CCP	£Varies/month between £9 and £20.

RESOLVED: Members reviewed and approved the list of regular payments.

CLOSE: The meeting ended at 7:45pm.

Signed:

Cllr Darren James

Chairman

Date:

DRAFT