

**ORDINARY MEETING OF MAWR COMMUNITY COUNCIL (MCC)**  
**Held remotely via Zoom on Monday 19<sup>th</sup> May 2025 at 7.00pm.**

**Present:** Cllr. Darren James (DJ) - Chair; Cllr. Angela Williams (AW); Cllr Catherine Evans (CE); Cllr Linda Frame (LF); Cllr Gareth Richards (GR); Cllr Cheryl Perkins (CP); 2 Representatives of EDF; 1 Member of the Public.

**Apologies for Absence:** None

**County Councilor Reports:** Cllr Griffiths sent a report.

**Declarations of Interest:** None

**Draft Minutes**

**1) Presentation by EDF**

Two representatives of EDF gave a presentation on the proposed Swansea North Battery, including plans, layout, and process. Councillors asked questions and there was a discussion as well as information about public meetings.

*The representatives of EDF left the meeting.*

**2) Minutes of the Ordinary Meeting of Full Council held on 8th April 2025**

A minute (11) was deleted as it was a duplication and the minutes as amended were approved.

Proposed: DJ, Seconded: CE, Agreed: All

**3) Minutes of the Extraordinary Meeting of Full Council held on 23rd April 2025**

Proposed: LF, Seconded: CP, Agreed: All

**4) Minutes of the Annual Meeting of Full Council held on 12th May 2025**

Proposed: CE, Seconded: CP, Agreed: All

**5) Admin**

a) No applications for new councillors had been received.

b) There were no reports from councillors attending training.

c)

i) It was agreed to amend the agenda point to include direct debits and standing orders.

Proposed: DJ, Seconded: CE, Agreed: All

ii) It was agreed to update the bank mandate, direct debits, standing orders, and all contracts to add Matthew Thomas as the new signatory.

Proposed: DJ, Seconded: GR, Agreed: All

d) The appointment of the internal auditor will take place at an extraordinary meeting.

Proposed: CE, Seconded: DJ, Agreed: All

e) It was agreed to ask One Voice Wales to conduct exit interviews.

Proposed: DJ, Seconded: AW, Agreed: All

**6) Finance, Employment, and Policy**

**a) Approval of May Payments**

It was agreed to approve the May payments.

Proposed: DJ, Seconded: CE, Agreed: All

b) The closing balances for April were noted.

- c) End of quarters 1, 2,3 4, and end of financial year figures were agreed.

Proposed: GR, Seconded: CE, Agreed: AW, DJ, CP, Abstain: LF

- d) The receipt of audit documents and timetable was noted.
- e) The VAT return will be noted at the extraordinary meeting.
- f) The variance report and annual return for 2024/25 will be agreed at the extraordinary meeting.
- g) The report from the grants officer will be circulated by email.
- h) Insurance quotes were not received in time for this meeting. The 2025/26 provider will be agreed at the extraordinary meeting.

## **7) Estates and Health & Safety**

- a) It was agreed to ratify the Felindre Welfare Hall Working Group decision to approve the licence agreement as recommended by the solicitor. Advice was received about the pros and cons of a license versus a lease and it was agreed to continue with the license model.

Proposed: DJ, Seconded: GR, Agreed: All

- b) It was agreed to get quotes for a tree survey and for bridge repair (valid for 6 months). Due to advice received from previous tree surveys, It was agreed to contact the school for a third time to inform them their trees bordering Sally's Way are unsafe and need attention. Set up a working party to discuss a way forward.

Proposed: DJ, Seconded: LF, Agreed: All

- c) It was agreed to review ground maintenance progress with the contractor, and to discuss what areas require attention. An update will be provided and a way forward will be agreed at the extraordinary meeting.

Proposed: DJ, Seconded: LF, Agreed: All

*It was agreed to suspend standing order 3v until such time as the meeting ended.*

Proposed: CE, Seconded: AW, Agreed: All

- d) It was agreed to have the Craig Cefn Parc Charity AGM on June 9th at 9pm. It was acknowledged that the Clerk and RFO have consistently urged a meeting being called over the previous 12 month period.
- e) A report was received from Garnswllt Welfare Hall.

## **8) To note the date of the next Ordinary Meeting as 09/06/2025 (subject to change should there be any unforeseen circumstances).** Noted.

- 9) Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed: DJ, seconded: CE, Agreed: All.

*GR and the RFO left the meeting.*

## **10) To agree a way forward regarding employee laptop.**

As a result of damage incurred during working away from home, it was agreed to give the employee the current clerk laptop and to purchase a new laptop for the new clerk.

Proposed: CE, seconded: DJ, Agreed: AW, CP, Abstain: LF

## **11) Finalise employee overtime payment.**

The Council agreed to review overtime payments upon receipt of a completed timesheet.

Proposed: DJ, seconded: CE, Agreed: All.

The meeting closed at 10:30pm

**Arthur Rogers**

Arthur Rogers  
Temporary Clerk  
Mawr Community Council  
21/05/2025