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**ordinary meeting of Mawr Community Council (MCC)**

**Held remotely via Zoom on Monday 12th JUNE 2023 at 7.00 pm.**

**(Press and public are invited to attend via Zoom; contact the Clerk for joining information)**

**FINAL MINUTES**

**PRESENT**: Cllr. L. Frame (LF), Cllr. C. Williams (CW), Cllr. M. Davies (MD), Cllr. D. James (DJ), Cllr V. Morgan-Beattie (VMB), Cllr. P. Downing (Pontarddulais and Garnswllt)

**APOLOGIES**:Cllr. LJ. Thomas – maternity leave, Cllr. M. Tribe (Llangyfelach and Felindre) Cllr. K. Griffiths (Pontarddulais and Garnswllt)

**ABSENT**: Cllr. B. Rowlands (Clydach and Craig Cefn Parc); Cllr. M. Bailey (Clydach and Craig Cefn Parc), Cllr. G. Walker (Clydach and Craig Cefn Parc);

**County Councillor Reports** *Cllr P. Downing reported he had held a joint surgery at Garnswllt Hall on the Weds prior to the meeting. Both he and Cllr. K. Richards had agreed to pay for replanting the planters in the community out of their Community Budget.*

*Brief written reports were submitted by Cllr. K. Griffiths regarding progress on the scheme to address flooding at Pentre Bach Bridge, and Cllr. M. Tribe wrote to congratulate Sue & Glyn Morgan, Rhian and David and Paul from the Felindre Hall Committee for organising and managing the Felindre Food and Crafts festival last month.*

**Questions for County Councillors (limited to 10 minutes)** *None*

**Declarations of Interest** *None*

**Questions from the public relating to items on this agenda** (limited to 10 minutes) *None*

1. **2023/66 Chairperson’s Address**

*Request for items for meeting agendas to be with the Clerk before 1pm on the day prior to the notice needing to be disseminated.*

*Final Feasibility Report has been circulated to all Cllrs, this will provide good evidence for funding applications.*

*Shared Prosperity Funding for Anchor projects available next month.*

*Local Places for Nature Officer to arrange on site meeting at Community Gardens.*

*Potholes on Rhydypandy Road have been fixed and the Parks Department have been contacted regarding trees overhanging pavements on Ffordd Ellen.*

1. **2023/67 Minutes of the Meeting of Full Council held on 22nd May 2023**

Accuracy and approval.

*Proposer: DJ; Seconder: MD; Abstention: VMB; Agreed*

1. **2023/68 Minutes of the Meeting of the Planning Committee held on 5th June 2023**

Accuracy and approval.

*Proposer: DJ; Seconder: MD; Abstention: VMB; Agreed*

1. **2023/69 Admin**
2. To note no election request was received for the Casual Vacancy published on 12/05/2023 in Garnswllt Ward

*Noted.*

1. To discuss and agree recruitment drive to fill remaining casual vacancies.

*Agreed to produce flyer for website and social media and have some printed for placement in noticeboards, local shops and the Felindre monthly market. Cllr P. Downing offered to raise the vacancies with attendees at his next surgery.*

1. To agree and adopt new Standing Orders for Mawr Community Council as previously advertised.

*Following discussion, it was agreed to defer this to the Policy Working Group for agreement at the next meeting.*

*Proposer: MD; Seconder: DJ; Agreed All.*

1. To agree dates of Planning Committee meetings until the next Annual Meeting.

*Proposer: DJ; Seconder: MD; All agreed.*

1. To agree dates of Estates and Health & Safety Committee meetings until the next Annual Meeting.

*Deferred until Standing Orders are Approved.*

1. To agree dates of Finance, Employment, and Policy Committee meetings until the next Annual Meeting.

*Deferred until Standing Orders are Approved.*

1. To appoint Safeguarding and Deputy Safeguarding Officers.

*A full discussion was held around the need for Safeguarding training. The Clerk was asked to research training options before the next meeting. Decision deferred until next meeting.*

*Proposer: MD; Seconder: DJ; Agreed All.*

1. Training Reports from Councillors who have attended training since the last meeting.

*No training attended this month.*

1. **2023/70 Finance, Employment and Policy**
2. To approve payments for June 2023.

*Proposer: DJ; Seconder: MD; All agreed.*

1. To note closing balances for May 2023.

*Noted*

1. To receive and approve Qtr. 4 2023 figures.

*Deferred to next meeting.*

*Proposer: CW; Seconder: LF; All agreed.*

1. To receive and approve Qtr. 4 2023 figures.

*Proposer: CW; Seconder: LF; All agreed.*

Cllr. V. Morgan-Beattie left the meeting at 8.45pm

1. To agree dates and recruitment process for Summer Playscheme for all three communities as recommended by working group.

*Play Leader and Workers will be contracted positions, dates have been agreed for all three halls and will be advertised and payment will be set at £18/hr for the Play Leader and £15 p/hr for the Play Workers. 1 Play Leader and 3 Play Workers will be recruited.*

*Bi-lingual advert to go out on Website, social media and to interested parties as soon as Welsh translation is received. This Play Club will be funded by grant funding received from Swansea Council. An application to Pobl Group to pay for resources has been submitted.*

*Proposer: CW; Seconder: LF; All agreed.*

1. To agree to apply to Swansea Shared Prosperity Fund for capital, revenue, and volunteering fund under the Rural Anchor programme.

*It was agreed to apply for relevant and available SPF funding as it is released.*

*Proposer: MD; Seconder: DJ; Agreed All.*

1. To agree to apply

*Error on Agenda – to be ignored.*

1. Update from Grants Officer on items not already covered elsewhere on the agenda.

*Noted*

**2023/71** It was proposed to suspend Standing Orders in order to complete the agenda.

*Proposer: LF; Seconder: CW; Agreed All.*

1. **2023/72 Estates and Health & Safety**
2. To discuss current position of MUGA at CCP.

*The Grants Officer and some Cllrs have met with multiple potential contractors to discuss their providing quotations to inform further grant applications. Confirmed there won’t be a requirement for Planning permission or Sustainable Drainage plan as the surface is only being renewed.*

1. To discuss and agree the requirement for a structural survey for Felindre Welfare Hall and the bridge.

*Agreed subject to successful funding application.*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To approve replacement noticeboard at CCP to replace damaged one.
*Discussed there is scope to repair rather than replace so an amendment to the motion was proposed:*

***Amended Motion:*** *To approve repair to noticeboard at CCP.*

*Proposer: DJ; Seconder: LF; Agreed All.*

*Amended Motion was discussed and agreed:*

*Proposer: MD; Seconder: DJ; Agreed All.*

1. To note donation for replacement noticeboard.

*Cllr D. James offered to provide resources and volunteers to repair the noticeboard*

*Noted.*

1. To discuss and agree the best way forward to clear land at Sally’s Way to provide Forest School activities.

*A discussion was held around the best way to clear the land for the intended Forest School activities and balance the Council’s commitment to improving Biodiversity within the community. It was suggested a species-specific weedkiller be used sparingly in order to remove the overgrown brambles and nettles and manual clearing be prioritised where possible using a contractor with the appropriate licence in place.*

*Proposer: CW; Seconder: LF; Agreed All.*

1. To agree upgrade of solar panels at Felindre Welfare Hall.

*Subject to successful funding applications*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To agree repairs to boundary walls and replacement of gates at Garnswllt Welfare Hall.
2. *Subject to successful funding applications*

*Proposer: MD; Seconder: CW; Agreed All.*

To agree reconfiguration of toilets at Felindre Welfare Hall to include disabled toilet and baby change facilities.
*Subject to successful funding applications.*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To agree removal of wallpaper and redecoration at Felindre Welfare Hall.

*Subject to successful funding applications*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To agree upgrade of kitchen at Felindre Welfare Hall.

*Subject to successful funding applications*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To agree to apply to the SPF Business Anchor fund to create a hot desk space in the back room at Felindre Welfare Hall.

*Subject to successful funding applications if possible*

*Proposer: MD; Seconder: CW; Agreed All.*

1. To review temporary fencing arrangement and agree extension if necessary.

*Council agreed to cancel the temporary fencing contract at the end of the current hire period on 3rd July 2023.*

*Proposer: DJ; Seconder: MD; Agreed All.*

1. Update from Biodiversity Project Coordinator on items not already covered elsewhere on the agenda.
*Noted.*
2. To receive update on Craig Cefn Parc Welfare Hall on items not already covered elsewhere on the agenda.

*LF and DJ visited the site and DJ has recruited volunteers (who will be added to the Council’s Volunteer register) to refurbish the gates and make good the timber panelling in readiness for the Wedding Party in July. All materials required have been kindly donated by Cllr D. James. The Councillors expressed their thanks.*

1. To receive update on Felindre Welfare Hall on items not already covered elsewhere on the agenda.

*Council has received reports of poor cleaning by the contractors. Clerk to contact and report this to contracted cleaners.*

1. To receive update on Garnswllt Welfare Hall on items not already covered elsewhere on the agenda.

*No update received but AGM held, and secretary has resigned from her post. The Councillors expressed their thanks to the outgoing secretary for her service to the community.*

1. **2023/73 Correspondence**

*All forwarded to Cllrs, nothing of note to report.*

1. **2023/74 To note the date of the next Ordinary Meeting as 10/07/2023**

*Noted.*

**2023/75** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

*Proposer: LF; Seconder: DJ; Agreed All.*

1. **2023/76 To discuss advice received for employee overtime payment request.**

*The Clerk reported she had contacted the insurance company to access the legal advice included in the Council Policy and was awaiting a response which had not been received by the time of the meeting.*

Meeting closed 9.59pm