Clerk / Responsible Financial Officer: Mrs Susan Rodaway

**EXTRAordinary meeting of Mawr Community Council (MCC)**

**Held remotely via Zoom on Wednesday 30th August 2023 at 7.00 pm.**

**MINUTES**

**PRESENT**: Cllr. L. Frame (LF), Cllr. C. Williams (CW), Cllr. M. Davies (MD), Cllr. D. James (DJ),

**APOLOGIES**: Cllr V. Morgan-Beattie (VMB) due to ill health

**Declarations of Interest:** *None*

1. **2023/102 Finance**
	1. To receive and accept Internal Auditor’s Report.

*The report had been circulated prior to the meeting and Councillors agreed it’s accuracy with one minor correction at point 5 to change “Hall Trusts” to “Welfare Halls”.*

*Proposed: MD; Seconded: LF; Agreed: All.*

* 1. To approve Annual Governance Statement and Annual Return
	*Members worked through the documents with the Clerk and agreed it’s accuracy.*

*Proposed: DJ; Seconded: CW; Agreed: All*

* 1. To agree to submit all audit documents to Audit Wales for external audit.
	Agreed to submit the audit once the Internal Auditor has finalised his report and signed it off.

Proposed: MD; Seconded: CW; Agreed: All

**2023/103** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

*Proposed: MD; Seconded: DJ; Agreed: All*

1. **2023/104 To receive update on potential claim**

*The Clerk provided an update.*

1. **2023/105 To discuss and agree action regarding potential claim.**

*The Clerk shared the proposed response to the claim as drafted by the Council’s legal representative. Members suggested some minor adjustments for the Council’s legal representative to consider, and agreed the response for submission on September 1st 2023 including any/all additions the legal representative considered appropriate.*

*Proposed:DJ; Seconded: MD; Agreed All.*

Meeting closed 21.10.