**FINANCE, EMPLOYMENT, AND POLICY COMMITTEE of MAWR COMMUNITY COUNCIL.**

**Held remotely via Zoom on Monday 25th September 2023 at 7.00 pm.**

Under the Public Bodies (Admission to Meetings) Act 1960 S.1 (7), filming and recording of meetings by the press and public is not permitted.

**FINAL MINUTES**

**Present:** Cllr. Martin Davies (Chair) (MD), Cllr Linda Frame (LF), Cllr. Darren James (DJ)  
**Apologies:** Cllr. Caroline Williams (CW), Cllr. Victoria Morgan-Beattie (VMB)

**Declarations of Interest:** *None*

**Questions from the public relating to items on this agenda** (limited to 10 minutes): *None*

1. **2023/123 Policy**
2. **To approve RAAC survey for all three halls in accordance with request from Welsh Government***The Council do not believe a RAAC survey is necessary as all three halls are brick and block construction and single storey. The Council is awaiting a third party opinion to confirm this position.*
3. **2023/124 Finance**
4. **To note July closing balances***Noted*
5. **To note August closing balances***Noted*
6. **To note Qtr 1 figures***Noted. The Chair asked for it to be recorded in the minutes that the Council had received comprehensive financial reports from the Clerk using the new finance package which were clear and easy to understand, providing unsurpassed clarity on the Council’s finances in recent memory.*
7. **Update on VAT position***The Clerk informed the Council that she had examined the VAT return provided by the accountant but was not satisfied it was ready for submission. It was agreed to delay this and other VAT items on this agenda to a further meeting to allow the Clerk time to finalise the returns.  
   Proposed: MD; Seconded: DJ; Agreed: All.*
8. **To approve 2021/22 VAT reclaim***See minute for 2 d)*
9. **To approve 2022/23 VAT reclaim***See minute for 2 d)*
10. **To approve 2023/24 Qtr 1 VAT reclaim***See minute for 2 d)*
11. **To discuss and agree to use a pre-paid card for Council purchases until a bank card can be ordered***The Clerk explained this is not possible for the Council as it is not eligible to apply as a public body.*
12. **To select and approve pre-paid card***See minute for 2 h)*

**2023/125** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.  
Proposed: MD; Seconded: LF; Agreed: All.*

1. **To discuss and agree the way forward regarding the present position with Council Accountants including payroll matters.***Councillors were happy to continue with the plan as set out in the last meeting of Full Council. No decision required.*
2. **2023/126 Employment**
3. **Update on employment claim***The Clerk provided Councillors with an update that the Council’s instructions had been relayed to the Council’s Legal Representative and she is awaiting a response.*

**Meeting Closed at 20.03**