**ordinary meeting of Mawr Community Council (MCC)**

**Held remotely via Zoom on Tuesday 20th February 2024 at 7pm.**

**DRAFT MINUTES**

**Present:** Cllr. Linda Frame – Chair (LF); (CW); Cllr. Darren James (DJ); Cllr. Catherine Evans (CW); Cllr. Aled Williams (AW); Cllr Kevin Griffiths

**Apologies:** Cllr. Caroline Williams – Vice Chair; Cllr. Phil Downing

**Absent:** Cllr. Victoria Morgan-Beattie (VMB); Cllr Mark Tribe; Cllr. Brigette Rowlands; Cllr. Matthew Bailey; Cllr. Gordon Walker.

**County Councillor Reports:** *Reports received from Cllr. P. Downing prior to the meeting and circulated*

**Declarations of Interest:** *None*

**Questions from the public relating to items on this agenda (limited to 10 minutes):** *None*

1. **2024/25 Minutes of the Ordinary Meeting of Full Council held on 16th January 2024**

Accuracy and approval.  
*Proposed: DJ; Seconded: AW; Agreed: All.*

1. **2024/26 Minutes of the Finance, Employment and Policy Committee Meeting held on 23/01/2024**Accuracy and approval.

*Proposed: DJ; Seconded: CE; Agreed: All.*

1. **2024/27 Minutes of the Extraordinary Full Council Meeting held on 29/01/2024**

Accuracy and approval.

*Proposed: CE; Seconded: DJ; Agreed: All.*

1. **2024/28 Admin**
2. Update from Digital Communities Wales regarding training provision in all three communities

*The Clerk is awaiting further discussions and will add to a future agenda.*

1. **2024/29 Finance, Employment and Policy**
2. Approve February Payments

*Proposed: DJ; Seconded: CE; Agreed: All.*

1. Note January Closing Balances

*Proposed: DJ; Seconded: CE; Agreed: All.*

1. Note Quarter 3 Figures

*Moved to future meeting*

1. Note receipt of VAT return 2021/22  
   *Noted*
2. To note with thanks receipt of Swansea Welsh Church Act Trust Fund £1170 for CCP community garden.

*Received with thanks*

1. To note updated insurance valuations for all halls  
   *Noted*
2. To agree any change in insurance schedule as a result of valuations.

*Proposed: DJ; Seconded: CE; Agreed: All*

1. Update from Grants Officer

*Report received prior to meeting and circulated to all Cllrs - noted*

1. To agree date of next Finance, Employment and Policy Meeting

*Next meeting agreed to be 5th March 2024 at 8pm via Zoom.*

1. **2024/30 Estates and Health & Safety**
   * 1. To note Boiler Service at Garnswllt Welfare Hall

*Noted*

* + 1. To note Fire safety testing at Felindre Welfare Hall

*Noted*

* + 1. Update from Hall Working Party Meeting

*Begun review of documents, awaiting advice in order to move forward. Begun prioritising works at all halls/land. Clerk to investigate existing solar panel arrangement at FWH. Council require more information from hall committees on news from and events held at the hall.*

* + 1. To approve emergency licence to operate agreement for Felindre Welfare Hall  
       *Moved to future meeting pending advice.*
    2. To agree contractor for external works at Garnswllt Welfare Hall  
       *To be considered by Estates, H&S Committee*
    3. To discuss proposal for low impact fitness classes for all halls

*To be decided by Hall Committees*

* + 1. Update from Biodiversity Project Coordinator on items not already covered elsewhere on the agenda.

*Report received and circulated. Council wished to note the success of the indoor nature sessions.*

* + 1. To receive written update on Craig Cefn Parc Welfare Hall on items not already covered elsewhere on the agenda.  
       *Nothing to Report other than one booking, Council informed all events will be advertised on Facebook.*
    2. To receive written update on Felindre Welfare Hall on items not already covered elsewhere on the agenda.

*Nothing to Report other than warm spaces every Thursday, well attended. Market returning in March.*

* + 1. To receive written update on Garnswllt Welfare Hall on items not already covered elsewhere on the agenda.  
       *Report and minutes received and circulated to all Cllrs.*
    2. To receive update on events held in all three communities not included in written hall reports

*Councillors expressed difficulty in knowing what events are held at halls from Facebook alone as many Cllrs do not have a Facebook Account. Request this information be included with Hall reports. Cllrs expressed an interest in providing support to the Felindre Market but having insufficient information to do so. Questions arose around what provisions were in place and any preparatory work being done in readiness.*

1. **2024/31 Correspondence**
2. Receipt of communication from Public Service Ombudsman for Wales regarding complaint received against Cllr. Linda Frame with decision for no further action

*The Clerk informed the Council she had received communication from the Ombusdman that a complaint had been raised against Cllr. Linda Frame. Following consideration the Ombudsman had decided not to investigate but had reminded the complainant of their right to appeal.*

1. **2024/32 To note the date of the next Ordinary Meeting as 12/03/2024 (subject to change should there be any unforeseen circumstances).**

*Noted*

**2024/33** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

*Proposed: LF; Seconded: DJ; Agreed: All*

1. **2024/34 To receive update from solicitor regarding claim against contractor**

*Update received. Awaiting further advice*

1. **2024/ 35 To receive update on Subject Access Request and agree next steps**

*Report to come to March Meeting*

1. **2024/36 To receive update from Felindre Welfare Hall and agree next steps**

*Report to come to March Meeting*

1. **2024/37 To note communication regarding Previous employee pension and re-enrolment**

*Moved to future meeting*

1. **2024/38 To discuss and agree pension provider for employee**

*Clerk to research and bring to future meeting.*

**Meeting Closed 21.02**