**EXTRAordinary meeting of Mawr Community Council (MCC)**

**Held remotely via Zoom on Tuesday 26th March 2024 at 7.00 pm.**

**Final Minutes**

**Present:** Cllr. Linda Frame – Chair (LF); Cllr. Caroline Williams – Vice Chair (CW); Cllr. Darren James (DJ); Cllr. Aled Williams (AW); Cllr. Cath Evans (CE)

**Apologies: For Lateness** Cllr. Victoria Morgan-Beattie (VMB)

**Declarations of Interest:** *None*

**Questions from the public relating to items on this agenda (limited to 10 minutes):** *None*

**A question was raised whether the Clerk had contacted the potential cleaner following details being provided by Garnswllt Hall Association.** *The Clerk responded that contact had been made.*

*VMB joined the meeting at 19.12*

1. ***2024/57* Admin**
2. To agree to move April meeting to week commencing 15/04/2024

 *Proposed: DJ; Seconded: VMB; Agreed: All*

1. ***2024/58* Finance, Employment and Policy**
2. To agree restated asset register 2023/24

 *Proposed: DJ; Seconded: CW; Agreed: All*

1. To agree asset register 2024/25

 *Proposed: DJ; Seconded: VMB; Agreed: All*

1. To discuss and agree Financial and Operational Risk assessment
*Proposed: DJ; Seconded: CW; Agreed: All*
2. To agree Budget Report for publication

 *Proposed: DJ; Seconded: VMB; Agreed: All*

1. **2024/59 Estates and Health & Safety**
2. To agree contractor for external works at Garnswllt Welfare Hall
*Moved to future Estates, Health & Safety meeting*
3. To agree any priority work at all three halls following recent Health and Safety Inspection and agree a way forward.
It was discussed that an electrical inspection is required at FWH, and a fire Safety inspection required at CCPWH
*Proposed: DJ; Seconded: LF; Agreed: All*
4. To discuss request for permission from FWHA to place shipping container on the recreation field at FWH and agree a way forward.
*Proposed: DJ; Seconded: LF; Agreed: All*
5. To discuss feedback from Wales online article and agree a way forward.
*No contact had been received by the Clerk despite numerous Facebook comments providing the contact details being shared. Cllrs will hold meetings in all three communities with hall committees and residents. Some contact had been received by some of the members.*

**2024/60** *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
Proposed: LF; Seconded: CE; Agreed: All*

1. **2024/61To discuss employee TOIL hours and agree a way forward***Moved to future meeting*
2. **2024/62 To discuss employee annual leave days and agree carry forward to next year**
*Carry forward and annual leave agreed
Proposed: DJ; Seconded: CW; Agreed: All*
3. **2024/63 To Receive report from Cllr. Evans as requested by Council***Moved to future meeting with agenda items 7, 8, 9, and 10
Proposed: DJ; Seconded: CW; Agreed: All*
4. **To discuss and agree response to SAR request following report from Cllr. Evans**
5. **To discuss and agree way forward regarding member complaint following report from Cllr. Evans**
6. **To agree a way forward regarding complaints from CCP and Felindre Hall Committees following report from Cllr. Evans**
7. **To discuss response from FWHC and agree a way forward**
8. **2024/64 To discuss and agree a way forward regarding staffing matters**
*Agreed to make back payment to employee*
*Proposed: DJ; Seconded: CE; Agreed: All*

*Meeting closed 21.08*