



## MAWR COMMUNITY COUNCIL

### MEMBERS ARE SUMMONED TO ATTEND AN ORDINARY MEETING OF MAWR COMMUNITY COUNCIL (MCC)

Held remotely via Zoom on **MONDAY 15<sup>th</sup> DECEMBER 2025 at 7.00pm.**

Press and public are welcome to attend via Zoom

Join Zoom Meeting: <https://us06web.zoom.us/j/7056476463?omn=81653400235>

### AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Questions from the public relating to items on this agenda (limited to 10 minutes)
4. To receive verbal reports from County Councillors in attendance
5. Minutes of the Ordinary Meeting of Full Council held on **25<sup>th</sup> November 2025**  
Accuracy and Approval

#### 6. Finance, Employment and Policy

- a) To Approve the December payments:

Payee	Net £	VAT £	Total £
Apex Grounds Maintenance Ltd	2,250	450	2,700
Shine Above the Rest	128	-	128
Service Master Swansea (FWH)	285.89	57.18	343.07
Service Master Swansea (CCP)	285.89	57.18	343.07
Staff Costs	-	-	*3,500
Clerk: selection boxes and sand bags.	573.20	113.25	686.45
		<b>TOTAL</b>	<b>£7,701</b>

- b) To review the bank reconciliation and cashbook for November.
- c) To review the report from the Grants Officer highlighting potential funding opportunities.
- d) To review and confirm the new payroll provider contract.

e) To review and adopt the following policies:

- 1) GDPR including document retention policy
- 2) Privacy Policy
- 3) Grant Aid Policy
- 4) Vexatious Complaints Policy
- 5) Complaints Procedure
- 6) Biodiversity Policy
- 7) Terms & Conditions of Hire
- 8) Safeguarding and Vulnerable People & Children Policy
- 9) Modern Slavery Act
- 10) Anti Money Laundering Policy
- 11) Social Media & Electronic Communication Policy.

## **7. Estates and Health & Safety**

- a) To receive an update on Felindre Welfare Hall following recent flood damage.
- b) To review the Structural Integrity report of Felindre Welfare Hall from 2023.
- c) To review the Felindre Welfare Hall asset register.
- d) To review green waste on Craig Cefn Parc Hall land.
- e) To confirm the length of contract for Apex Grounds Maintenance and approve schedule.
- f) To discuss obtaining quotes to have the Councils land and assets valued.

## **8. CONFIDENTIAL ITEMS**

- a) To confirm staff appraisal dates.
- b) To receive an update on the recommendations from the internal audit report and review Clerks worked hours following its conclusion.

**9. To note the date of the next Ordinary Meeting as 12/01/2026 (subject to change should there be any unforeseen circumstances).**

*M. Thomas*

**Matthew Thomas CiLCA**

Clerk/RFO

Mawr Community Council

10<sup>th</sup> December 2025