

 49 Awel Y Mor

Sketty, Swansea, SA2 9FL

clerk@mawrcommunitycouncil.cymru 07730 527745

**Councillors are summoned to attend the AGM of the Mawr Community Council at 7:00pm on the 22nd June 2020 via Go To**

**The order of business shall be as follows;**

1. **The election of the Chairperson of the Council for 2020/21**
2. **The election of the Vice-Chairperson of the Council for 2020/21**
3. **Apologies for absence.**
4. **Declarations of Interest**
5. **The business of the annual meeting shall include:**
	* 1. **Signing by the Chairperson, Vice Chairperson and Councillors of their acceptance of office forms**
		2. **Confirmation of the accuracy of the minutes of the last AGM of the council;**
		3. **Receipt of the minutes of the last meeting of a committee;**

**None**

* + 1. **Consideration of the recommendations made by a committee;**

**None**

* + 1. **Review of delegation arrangements to committees, sub-committees, staff and other local authorities;**
		2. **Review of the terms of reference for committees;**
		3. **Appointment of members to existing committees;**
		4. **Appointment of any new committees in accordance with standing order 4 above;**
		5. **Review and adoption of appropriate standing orders and financial regulations;**
		6. **Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities;**
		7. **Review of representation on or work with external bodies and arrangements for reporting back;**
		8. **Review of inventory of land and assets including buildings and office equipment;**
		9. **Confirmation of arrangements for insurance cover in respect of all insured risks;**
		10. **Review of the council’s and/or staff subscriptions to other bodies;**

**That this Council subscribe to the SLCC and One Voice Wales for the Clerks assistance and information in running this council.**

* + 1. **Review of the council’s complaints procedure;**
		2. **Review of the council’s procedures for handling requests made under the Freedom of Information Act 2000 and GDPR;**
		3. **Review of the council’s policy for dealing with the press/media; and**
		4. **Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.**

**27th July**

**24th August**

**21st Sept**

**26th Oct**

**16th Nov**

**7th Dec**

**18th Jan**

**15th Feb**

**22nd March**

**19th April**

**17th May - AGM**

* + 1. **To discuss Charitable Donations.**
		2. **To appoint a representative for One Voice Wales**
		3. **To re-appoint the Internal Auditor.**



**Rachel Bull; Clerk to the Council**